



***Dear Bride and Groom,***

Thank you for your enquiry and for considering Bewley's Dublin Airport Hotel as the venue to host your forthcoming Wedding Reception. I would like to take this opportunity to congratulate you and your fiancé on your recent engagement.

I am delighted to enclose our Wedding Package and information relating to your very special day. Should you have any queries, relating to any aspect of your wedding reception, please do not hesitate to contact myself directly.

At Bewleys Hotel Dublin Airport we cater for weddings from 80 to 250 guests in our exclusive Banqueting Suites. If you are considering a smaller, alternative style or themed wedding we would be more than happy to discuss options and indeed any special requests you may have. We pride ourselves on our excellence and professionalism and will ensure that your wedding day will be the best day of your life.

We would welcome the opportunity of meeting with you and your fiancé personally to discuss your wedding plans and assist you and your Husband to be in every possible way.

I have enclosed some sample menus for your perusal both for your set meal as well as for your evening buffet. Our Executive Chef would however be more than happy to tailor make a menu to suit your personal preferences and of course budget. A menu tasting is also available on request should you require it.

Please do not hesitate to contact me at the hotel at Tel: 01 8711000 or Email: [c&bdublinairport@bewleyshotels.com](mailto:c&bdublinairport@bewleyshotels.com) if you have any queries or require additional information.

We look forward to meeting with you.

Warm regards,

Valerie Abbott  
Conference & Banqueting Co-ordinator  
Bewleys Hotel Dublin Airport

# All weddings booked at Bewleys Hotel Dublin Airport include.....

- 'One Wedding a Day' promise
- Red carpet on arrival with champagne for Bride and Groom
- Complimentary tea/coffee reception on arrival for guests
- 5 Course Dinner served in our Baskin Suite
- Complimentary room hire of our Baskin Suite
- Choice of cake stands and knives along with floral arrangements and candles for tables
- Personalised souvenir menu cards
- Luxurious accommodation for your wedding night that includes a bottle of champagne in the room and a full Irish breakfast in the morning delivered to your room.
- Discounted accommodation rates for your wedding party (20 rooms)
- Shuttle service to the airport on morning of honeymoon with a 24hr car park at the hotel
- First anniversary dinner for the Bride and Groom in the Brasserie Restaurant.
- For all those perfect pictures on your special day, Malahide Castle is just five minutes away.
- A dedicated wedding specialist throughout your planning process and on your special day.

# Wedding Dinner Menus

## Menu A

Warm Chicken Caesar Salad

Cream of Carrott and Parsnip Soup

Saute Supreme of Chicken  
With herb stuffing and a Creamy Mushroom Sauce

Selection of Market Fresh Vegetables and Potatoes

Warm Bread and Butter Pudding

Freshly Brewed Tea / Coffee

€43.00 per person



## Menu B

Fan of Honeydew Melon

Homemade cream of Vegetable Soup

Traditional Roast Turkey & Ham  
With sage & onion stuffing

Selection of Market Fresh Vegetables and Potatoes

Baileys Irish Cheesecake

Freshly Brewed Tea / Coffee

€44 per person

Menu C

Roulade of Irish Smoked Salmon  
Served with a mixed leaf salad and a mustard dressing

Leek and Potato soup

Roast Leg of Wicklow Lamb

Selection of Market Fresh Vegetables and Potatoes

Profiteroles served in a rich chocolate sauce

Freshly Brewed Tea / Coffee

€45.50 per person



Menu D

Chicken & Mushroom Vol au vent

Cream of Vegetable Soup

Prime Roast Sirloin of Beef

Yorkshire pudding, Rich roast Gravy & Horseradish Sauce

Selection of Market Fresh Vegetables and Potatoes

Assiette of Desserts

Freshly Brewed Tea / Coffee

€49.50 per person

Menu E

Asian Style Crab Cakes

Roasted Carrot & Parsnip Soup

Passion Fruit Sorbet

Roast Sirloin of Beef with Red wine Jus

OR

Baked Delice of Salmon with a Leek and white wine cream

Accompanied by a selection of seasonal market vegetables and potatoes

Fresh Fruit Pavlova

Freshly Brewed Tea / Coffee

Price: €57.00



Menu F

West Cork Seafood Platter

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French Onion Soup

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Panfried fillet of Beef with Wild mushroom jus accompanied by a selection of seasonal market vegetables and potatoes

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Chefs House medley of Desserts

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Freshly Brewed Tea / Coffee

Price: €59.50

To include a choice on menu courses a supplement will apply.

2 choice on starter – plus €6.40 per person

2 choice of Main Course - €9.70 per person.

# Evening Reception

## *Option 1*

Selection of freshly cut sandwiches with a wide variety of fillings  
Freshly cooked spicy cocktail sausages  
Tea / Coffee

**€ 7.50 per person**

## *Option 2*

Selection of freshly cut sandwiches with a wide variety of fillings  
Freshly cooked spicy cocktail sausages  
Hot Chicken Wings  
Tea / Coffee

**€ 9.00 per person**

## *Option 3*

Selection of freshly cut sandwiches with a wide variety of fillings  
Freshly cooked spicy cocktail sausages  
Hot chicken wings  
Deep fried garlic mushrooms  
Tea / Coffee

**€ 10.50 per person**

## *Option 4*

Selection of freshly cut sandwiches with a wide variety of fillings  
Freshly cooked spicy cocktail sausages  
Hot chicken wings  
Deep fried garlic mushrooms  
Mini sausage rolls  
Sweet chilli chicken skewers  
Tea / Coffee

**€14.50 per person**

## Welcome Reception Drinks

Champagne Reception	€9.50	Cosmopolitan Cocktail Reception	€8.50
Kir Royale with Sparkling Wine	€8.00	Traditional Mulled Wine	€6.00
Refreshing Summer Cocktail	€6.50	Bucks Fizz	€9.50
Wine Reception	€6.25	Cheese and Wine Reception	€9.80

## All Inclusive Drink Packages

### Pearl Package

Fruit Punch / Mulled Wine Reception on arrival for your guests  
Recommended Wine of the month during your meal until Main Course  
Glass of Prosecco for you Toast Drink  
Selection of Sandwiches, Spicy Cocktail Sausages, Tea / Coffee for your evening reception

€ 29.00 per person

### Ruby Package

Prosecco Reception on arrival for your guests  
Recommended Wine of the month during your meal until Main Course  
Glass of Prosecco for you Toast Drink  
Selection of Sandwiches, Spicy Cocktail Sausages, Tea / Coffee for your evening reception

€32.00 per person

*These costs are supplement to Dinner Menu cost.*

## Optional Extras

Bar Extension	€500
Canapé Selection	From €12.00
Cheese Platter Course	€8.00
Sorbet Selection	€5.00
Rehearsal Dinner the night before the wedding	(Price on request)
Chocolate Fountain	(Price on request)
Additional Floral arrangements	(Price on request)

# Terms and Conditions

## Deposits:

- Provisional bookings can be held for up to 10 days. After this the date will automatically be released.
- A non-refundable and non-transferable deposit of €1000.00 is required to guarantee your booking. This payment indicates acceptance and understanding of the terms and conditions.
- A further deposit of €2000.00 will be required six months before the Wedding Reception. All deposits are non-refundable and non transferable.
- The account must be settled in full 3 working days before the Wedding Reception by Cash or Bankers Draft. Credit cards may not be used for payment.

## Cancellations:

- Cancellations must be made in writing. Cancellation charges in addition to the forfeit of all deposits will be charged in full if the Wedding is cancelled within 12 weeks of the Wedding Reception date. Cancellation charges will apply to all items booked.
- The Hotel reserves the right to cancel any booking made through a third party or under false pretences. Prospective clients must meet with a member of Senior Management prior to acceptance of the first deposit. The Bride and Groom must pay deposits in person to the Hotel; otherwise the Hotel reserves the right to cancel the booking.

## Beverage Service:

- An extended bar service can be provided in certain circumstances. Arrangement of same requires a minimum of 2 months notice.
- Corkage is charged at €12.00 per bottle of Wine, €15.00 per bottle of Sparkling Wine and €21.00 per bottle of Champagne

## Entertainment:

- The Hotel will not accept responsibility for any entertainment that has not been reserved directly through the Hotel. However, it is essential that all entertainment arrangements have the approval of Hotel Management, prior to the Wedding Reception.
- Entertainers must provide their own equipment and accept responsibility for same.

## Numbers:

- A Reduction of 10% of the original numbers booked (at the date of booking the wedding reception) is permitted without incurring a fee. Reductions in excess of the above will be charged as per the contracted price per person.
- Final numbers and table plans must be supplied to the Hotel 3 days in advance of the Wedding Reception. The numbers quoted will be the minimum numbers charged to your account.
- Additional meals will be served if space and staff are available, but without guarantee or obligation by the hotel to provide such extra meals. Any such meals will be charged at the quoted price.
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## General Details:

- The Hotel will not be liable for any failure or delay in providing facilities, services, food or beverages as a result of events or matters outside of its control.
- Security is included in the price for people attending the wedding meal but there will be an extra charge for security if numbers are to increase after the meal.
- The Bride and Groom are responsible for any damage to fittings, furnishings, fire equipment, carpet or any other items supplied by the Hotel during the Wedding Reception.
- Car parking is available at €1.00 per hour and a maximum of €8.00 per day.

#### Costing/Pricing Details:

- If you wish to offer your guests a choice on your menu, a supplementary charge will apply
- Prices valid for weddings booked for 2010 and are as of 23<sup>rd</sup> June 2010. Prices may be subject to change after this date and will be confirmed before your wedding booking is confirmed.
- If any outstanding balances occur, they must be settled on departure.
- Food for a minimum of 75% of your guests must be purchased for your Evening Reception.
- The chosen menu must consist of five courses.
- Should the Bride and Groom wish to serve the Wedding Cake as dessert a supplementary charge of €4.95 will apply.
- All prices and all-inclusive packages are priced on a per person basis. In the event of damage or breakages to the items in the packages, the Bride and Groom bear the cost involved in full.

#### Wedding Details:

- "The Wedding Package" and our "All Inclusive Packages" are based on numbers of 100 people or more.
- The Hotel accepts no responsibility for Wedding Cakes, bouquets – all items must be taken with the Wedding Party on departure.
- The wedding cake, favours and any other items cannot be left in the hotel until the day before the Wedding Reception and we do not accept responsibility for such items. All boxes must be labelled with the relevant details i.e. Bride and Grooms name, Reception date, quantity etc.
- Should the Bride and Groom decide to bring decorative items e.g. chair covers etc that they have hired out or purchased themselves, it is their responsibility to ensure that they are delivered to the Hotel the day before and that they are collected the day after the Wedding Reception. The Hotel will not be held responsible for loss or damage to these items. It is also necessary to provide someone to place these items in the relevant places.

#### Accommodation:

- \* Discounted accommodation rates for your guests are based on 20 rooms. Bedrooms booked after this will be at the published rate at time of booking. Rooming lists must be forwarded to the Reservations Department 4 weeks before the Wedding Reception; any rooms not allocated will automatically be released.
- All details in relation the Reception are to be forwarded to the Wedding Co-ordinator and any queries in relation to rooms to be forwarded to the Reservations Department. Both are kept very separate and must be discussed with the relevant people.
- We will do our utmost to reserve specific rooms for your guests, but we cannot guarantee them to be assigned.
- All accommodation bookings are to be guaranteed with a deposit or credit card details. Any rooms without same will released. Please refer to the Terms and Conditions supplied by our Reservations Department.

***Should any clause in this contract be seen to be inoperative or unlawful for any reason,  
it shall not render the remainder of the agreement invalid***